Hazard Communication Program

Revised – 3-31-2025

LYNCOACH TRUCK BODIES

800 US HWY 231 S
Troy, AL 36081

OSHA®

A. Company Policy

Lyncoach Truck Bodies is committed to the prevention of exposures that result in injury and/or illness; and to comply with all applicable state health and safety rules. To make sure that all affected employees know about information concerning the dangers of all hazardous chemicals used by Lyncoach the following hazard communication program has been established. This written program will be available in the main office for review by any interested employee.

All work units of Lyncoach will participate in the hazard communication program.

B. Container Labeling

The Safety Director is responsible for container labeling procedures, reviewing, and updating. The labeling system used at Lyncoach is as follows:

Lyncoach will use labels provided by our vendors to identify hazardous materials. No item will be transferred to an unmarked container. Lyncoach will label any material that may be transferred with the proper labels/pictograms. Lyncoach will refer to the safety data sheet for the material before labeling any container or substance.

The procedures for proper labeling of all containers, and reviewing and updating label warnings are as follows:

Labels will be updated if our vendors inform us of a change in mixture/chemical/composition. Chemicals and SDS sheets will be reviewed annually, unless changes are made within that time frame.

It is the policy of Lyncoach that no container will be released for use until the above procedures are followed.

C. Safety Data Sheets (SDS)

The Safety Director is responsible for establishing and monitoring the Lyncoach SDS program. This person will make sure procedures are developed to obtain the necessary SDSs and will review incoming SDSs for new or significant health and safety information. This person will make certain that any new information is passed on to affected employees.

The procedures to obtain SDSs and review incoming SDSs for new or significant health and safety information are as follows:

- Every Lyncoach employee will have free access to obtaining information on the hazardous chemicals at Lyncoach. This information will be communicated in the form of Safety Data Sheets (SDS). These Safety data sheets will be kept in each building where hazardous chemicals are present. Workers will be trained on the dangers of the hazardous materials and how to locate SDS sheets for said hazardous materials.

- SDS Sheets will be updated if any new hazardous chemicals are purchased or introduced into production.

- Employees will be trained on the dangers of the chemicals in their workplace and throughout the facilities.
- Employees will have free access to all SDS information. The SDS sheets will be clearly labeled and placed in marked locations throughout the facilities. Employees will be notified on how to locate and interpret the SDS information.

Copies of SDSs for all hazardous chemicals in use will be kept in by the time clock in each building. SDSs will be available to all employees during each work shift. If an SDS is not available or a new chemical in use does not have an SDS, immediately contact the Safety Director.

D. Employee Information and Training

The Safety Director is responsible for the employee training program.
The procedures for how employees will be informed and trained are as follows:

Every Lyncoach employee will be informed of the hazardous materials in the workplace. They will be notified of the dangers and consequences of not using these materials correctly/safely. Lyncoach employees will be instructed on the proper procedures and PPE to use when handling hazardous materials. Lyncoach employees will be instructed on the proper storage methods/areas for every hazardous material. These training programs will be instituted via safety meetings, department meetings, or through written handouts. Employees will sign paperwork verifying that they understand the dangers of hazardous materials and how to use them properly.

All non-routine tasks will be identified, and the employees preforming those tasks will be informed of the proper procedures. These non-routine tasks are performed by a select number of individuals. These individuals may be informed in small groups of the dangers that may arise while the task is in process. Each non-routine task will be monitored by a competent and qualified employee.

The Safety Director will make sure that before starting work, each new employee of Lyncoach will attend a health and safety orientation that includes information and training on the following:

- An overview of the requirements contained in the Hazard Communication Standard.
- Hazardous chemicals present at his or her workplaces.
- Physical and health risks of the hazardous chemical.
- The symptoms of overexposure.
- How to determine the presence or release of hazardous chemicals in his or her work area.
- How to reduce or prevent exposure to hazardous chemicals through use of control procedures, work practices, and personal protective equipment.
- Steps Lyncoach has taken to reduce or prevent exposure to hazardous chemicals.
- Procedures to follow if employees are overexposed to hazardous chemicals.
- How to read labels and review SDSs to obtain hazard information.
- Location of the SDS file and written hazard communication program.

- An overview of the requirements contained in the Hazard Communication Standard.

Before introducing a new chemical hazard into any section of this employer, each employee in that section will be given information and training as outlined above for the new chemical.

E. Hazardous non-routine tasks

Periodically, employees are required to perform hazardous non-routine tasks. (Some examples of non-routine tasks are confined space entry, tank cleaning, and painting reactor vessels.) Non-routine tasks that are performed at Lyncoach include:

- Treating aluminum flatbed/van body units with Aluminum Brightener #300-P
- Applying Key Polymer Floor Kits to wooden floor kits
- Spraying weeds with pesticides/Roundup/other weed preventatives

Prior to starting work on such projects, each affected employee will be given information by the Safety Director about the hazardous chemicals he or she may encounter during these activities:

Treating aluminum tread plate with Aluminum Brightener #300-P

- Harmful if inhaled. Causes severe skin burns and eye damage
- This process must be done outdoors or in a well-ventilated area
- DO NOT breathe dust/fumes/gas/mist/vapors/spray
- Wash hands or any exposed skin thoroughly after handling
- Gloves and eye protection must be worn during this process
- PPE will be provided by Lyncoach

Spraying weeds with pesticides/Roundup/other weed preventatives

- Gloves and eye protection must be worn during this process
- Harmful if inhaled or ingested
- Avoid this process on windy days
- PPE will be provided by Lyncoach

Applying Key Polymer to wooden floor kits

- Causes skin irritation
- Causes serious eye irritation
- Safety glasses must be worn
- Gloves must be worn (latex is acceptable)
- Respirators should be worn if not used in a well-ventilated space
- DO NOT eat, drink, or smoke when using this product.
- PPE will be provided by Lyncoach.

F. List of hazardous chemicals

The following table lists all known hazardous chemicals used by our employees. Further information on each chemical may be obtained by reviewing SDSs located by the time clock in each building.

The criteria (e.g., label warnings, SDS information, etc.) used to evaluate the chemicals are:

- SDS Sheets will be updated if any new hazardous chemicals are purchased or introduced into production. New vendors will be contacted and SDS sheets will be added to the file if a new chemical is introduced. The SDS files will be reviewed annually and updates will be applied if necessary.

List of Chemicals / SDS identity:

Chemical Names	***Manufactuer***
Acetylene	*AirGas*
Acrylic Urethane Catalyst 9000-920	*Pro Tech*
Acrystar - True Gloss Black 3000-111	*Pro Tech*
Aectone	*Mobile Paints*
Aluminum Brightener 300	*D&H Materials*
Argon	*AirGas*
Ashburn Way Oil 68	*Ashburn Chem Tech*
Butyl Tape	*3M*
Economy Green Oil Base Sweep w Grit	*Superior Sweeps*
Fast Dry Primer Gray 28-DH-73	*Mobile Paints*
Formax Polishing Compound	*Formax*
Gold Band Hydraulic Oil 200409	*Gold Band*
Industrial Petroleum Jelly - White	*Caseway*
Key Polymer Floor Kit A	*Key Polymer*
Key Polymer Floor Kit B	*Key Polymer*
Kingsford Lighter Fluid	*Kingsford*
LPS Edge Lube	*ITW Pro Brands*
Manus Bond 501-A	*Manus Products*
Masterweld 620 (clear)	*Sika*
Masterweld 620 (gray)	*Sika*
Mothane Catalyst 73-AF-4B	*Mobile Paints*
NAPA 50 50 Coolant	*NAPA*
NAPA Hydraulic Oil AW32	*NAPA*
Oxygen	*AirGas*
Peel and Seal	*MFM Building Products*
Propane	*WESCO*
Radnor Anti Spatter	*Radnor*
Radnor Nozzle Gel	*Radnor*
Rustoleum (gloss black)	*Rustoleum*
Rustoleum (metallic silver)	*Rustoleum*
SAE30 100 Oil	*NAPA*
Super Duty Rubbing Compoud 05955	*3M*
TEC Thinner 75-11	*Mobile Paints*
Through the Roof	*Sashco*
Toluene	*Mobile Paints*
TRIM E206	*Master Chemical Corp*
WD-40	*WD-40 Company*